

photos, text and deposit are due by SEPTEMBER 9



staff use only

original balance

initial payment [date]

balance

payment [date]

paid in full

# senior dedication agreement

## size

- ☐ full page
- ☐ half page
- ☐ quarter page

## payment

- ☐ full payment
- ☐ deposit
- amount \$

student name (exactly as you would like it to appear on the page)

email address (where you would like the electronic pr

home phone cell phone

parent signature (agreeing to terms below)

Full Page Dedication [up to 10 images]	\$325
Half Page Dedication [4-6 images]	\$200
Quarter Page Dedication [2-3 images]	\$124

special instructions/notes

### Submitting your materials:

If submitting hard copy images please do not cut photos with scissors, if cropping is needed add post-its to the image showing the areas you want cropped. We will scan all hard copy images, so please do not submit photos printed on plain paper.

If submitting digital images please use a thumb drive and save images at the highest resolution possible. We prefer images saved as JPEGs or TIFF files that are at least 300 dpi in quality. Please do not submit bitmap (.BMP), Powerpoint (ppt), or other format files. Please note: No collages will be accepted. We will arrange the limited number of photos noted below. If the number of images you submit exceeds the maximum allowed, our staff will make editorial decisions, and place those images. Submit text separately for us to input – we will use the fonts that we have chosen for the dedication section, rather than any fonts you might submit. Please submit an amount of text proportional and appropriate for your ad space. Names should be clearly spelled EXACTLY how you want them to appear. All materials will be returned to students at graduation practice.

WHS Yearbook reserves the right to request alternate content or to refuse to print something that violates school standards regarding appropriate dress, language, substance abuse, gang affiliation, etc.

We strive for perfection, but we are human, too. If we make an error we will apologize, but we will not be liable for any compensatory printing or refunding of money.

**Payment:** a payment of at least \$50 in the form of a check or cash (sorry, no credit card payments can be accepted) is due at the time your materials are submitted (on or before September 9 ). If you do not submit your payment in full up front, the balance is due February 1st. Once you have made the deposit payment, that space in the yearbook has been reserved for your dedication and no refunds will be made.

**Proofs:** We are the only staff in Northern California that sends an electronic proof to parents purchasing dedications. If you provide a legible version of your email address on your order form we will email you a proof of your finished dedication. You can then asks that changes be made, and we will do what we can to honor those requests.